

HAMIOTA MUNICIPALITY BY-LAW NO 2022-4

BEING BY-LAW OF THE HAMIOTA MUNICIPALITY FOR CAMPAIGN EXPENSES AND CONTRIBUTIONS

WHEREAS under Section 93.2 of the Municipal Act. A municipality must pass a By-law prescribing certain matters concerning campaign expenses and contributions in connection with municipal Elections.

NOW THEREFORE THE COUNCIL of the Hamiota Municipality enacts as a by-law the following:

INTERPRETATION

- 1.1 Terms in this By-law have the meanings ascribed to them in the Municipal Act.
- 1.2 References to Sections in this By-law are to provisions in the Municipal Act.

REGISTRATION OF PROSPECTIVE CANDIDATES

- 2.1 An individual applying to be a registered candidate under section 93.3 must complete the registration form provided by the Senior Election Official.

CAMPAIGN EXPENSE LIMIT

- 3.1 The limit to campaign expenses that may be incurred by registered Candidates shall be:
 - (a) For Head of Council, \$1,500.00
 - (b) For Councillor, \$1,500.00

PORTIONING OF INCOME FROM FUND-RAISING EVENT

- 4.1 In this section, "Fund-Raising Event" means events or activities held for the purpose of raising funds for the registered candidate by whom or on whose behalf the event is held.
- 4.2 A fund-raising event held by or on behalf of a registered candidate shall be held only during the campaign period.
- 4.3 the total revenue received and the total costs incurred for a fundraising event shall be recorded and included in Part B of the registered candidate's election finance statement.
- 4.4 the net income made at a fund-raising event shall be considered a contribution and expenses incurred in holding a fund-raising event shall be excluded from the campaign expense limitation. Net income is calculated by deducting fundraising costs from fundraising revenue.
- 4.5 Notwithstanding the 4.4, a monetary contribution that is more than \$10.00 from an individual into a general collection at a fund-raising event must be considered a contribution as per Section 93.2(1)(b) of the Municipal Act, be recorded and reported in accordance with 93.12(1), and be excluded from the fundraising event revenue.

ELECTION FINANCE STATEMENTS

- 5.1 The election finance statement shall be in the form set out in Schedule A to this By-law. Registered Candidates must keep records of contributions received, campaign expenses incurred and loans obtained in a manner that facilitates the filing and reconciliation of the election finance statement.
- 5.2 Registered candidates must retain for not less than two years after the election, as per section 93.11(e), copies of receipts, bank statements, cheques and any other documents on which the election finance statement is based.

- 5.3 the date by which the election finance statement under section 93.12(1) must be filed is:
(a) 210 days after each general election
- 5.4 a request by the Chief Administrative Officer to file a further election finance statement under section 93.12(2) must be made within 30 days of the filing of the election finance statement.
- 5.5 the date by which a further election finance statement requested by the chief administrative officer under section 93.12(2) must be filed is 30 days after the request is received.
- 5.6 After a registered candidate files his or her election finance statement with the Chief Administrative Officer the statement shall be open to inspection by any person during regular office hours, and a copy shall be provided on payment of the municipality's current photocopy fee.
- 5.7 That by-law no 1/2010 under the Rural Municipality of Hamiota is hereby repealed.

DONE AND PASSED by the Hamiota Municipality of Hamiota duly assembled in Hamiota, Manitoba this 5th day of October AD, 2022.

Deputy 
Mayor


Chief Administrative Officer

Read a FIRST time this 21st day of September, 2022

Read a SECOND and THIRD time this 5th day of October, 2022

Election Finance Statement

Note: This statement is provided as a sample. Candidates should review their municipality's election expenses and contributions by-law and ensure that they are using any election finance statement format prescribed by the municipality.

SCHEDULE A TO BY-LAW NO. 2022-4

HAMIOTA MUNICIPALITY

(Name of municipality)

CANDIDATE ELECTION FINANCE STATEMENT

To be filed with the Chief Administrative Officer by _____.
(filing deadline)

Name of office (Head of council or councillor, and Ward if applicable)		
Name of candidate		
Permanent mailing address		
		Postal Code
Phone	Phone (alternate)	Fax Number
E-mail address		

CONTRIBUTIONS IN CAMPAIGN PERIOD

Contributions \$250.00 or less	\$ _____	
Add: Contributions more than \$250 from single contributor	\$ _____	← <div>From Part A</div>
Add: Contributions from fund-raising events	\$ _____	← <div>From Part B</div>
Add: Other (Please specify)	\$ _____	
TOTAL CONTRIBUTIONS		\$ _____

Anonymous Contributions turned over to SEO \$ _____

(Do not include in Total Contributions)

EXPENSES IN CAMPAIGN PERIOD

Advertising – media, posters, pamphlets, signs	\$ _____
Office–furniture, equipment, insurance, rent, telephone	\$ _____
Office supplies – stationary, postage	\$ _____
Candidate’s personal expenses	\$ _____
Meetings, social functions, rallies	\$ _____
Travel	\$ _____
Other (please specify): _____	
_____	\$ _____

TOTAL EXPENSES **\$ _____**

SURPLUS/(DEFICIT) **\$ _____**

(TOTAL CONTRIBUTIONS LESS TOTAL EXPENSES)

PART A

**CONTRIBUTIONS (INCLUDING GOODS OR SERVICES)
FROM A SINGLE CONTRIBUTOR VALUED MORE THAN \$250.00**

(Complete only if the total value of contributions, monetary and non-monetary, from
any single contributor was more than \$250 during the campaign period).

Name	Address	Goods or Services	Amount/ Value of Goods or Services \$
PART A – TOTAL CONTRIBUTIONS			\$

PART B

FUND-RAISING EVENT STATEMENT

(Attach a separate statement for each event held)

Event #: _____	
Date: _____	
Held at: _____	
Type of Function: _____	
Revenue	
(Please Specify e.g. ticket sales, merchandise etc.):	

(Exclude individual monetary contributions into a general collection of more than \$10.00. These contributions are to be reported as individual contributions.)	
TOTAL REVENUE \$ _____	
Costs	
(Please Specify e.g. hall rental, advertising, supplies etc.):	

TOTAL COSTS \$ _____	
PART B – TOTAL CONTRIBUTIONS (TOTAL REVENUE LESS TOTAL	
\$ _____	

LOAN DETAILS

Financial institution:

Address:

Amount borrowed:

\$

Interest rate: %

Terms for repayment:

I, _____, a candidate for election as a member of council at the 2022 general election, declare:

(a) this campaign finance statement completely and accurately discloses the information required by The Municipal Act; and

(b) the requirements of The Municipal Act and the _____ By-law No. _____
(name of municipality)

have been met, in relation to my election campaign in the year 2022 General Election.

(SIGNATURE OF CANDIDATE)

Declared before me at the _____ in the Province of Manitoba,

this _____ day of _____, 20_____.

(SIGNATURE OF WITNESS)