

Hamiota Municipality



Handi-Transit Garage and Administrative office

Request for Proposal v1.1

May 2017

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Hamiota Municipality Handi-Transit Garage and Administrative Office Request for Proposal

Project Overview

Hamiota Municipality (hereafter referred to as Hamiota) requires a Handi-Transit facility. Facility to include indoor vehicle storage for two shuttlebus sized vehicles and administrative office space.

Requested are submissions of quotes, including technical information, construction blueprints and other relevant material. The prospective vendor must be able to demonstrate that they have the resources to complete the project by November 30, 2017.

Review of Submission and Next Steps

Hamiota will be solely responsible for the review of the responses to this RFP and the decision as to the appropriate next step. Hamiota and its agents will pay particular attention to the following considerations in reviewing the responses to this RFP and in any subsequent round of proposal review:

1. The proponent's overall price for design and construction.
2. The ability to deliver the facilities in a timely and efficient manner is of paramount importance. Hamiota and the proponent will negotiate terms for late completion.
3. Proven experience with similar or larger projects considered an asset.

The result of the RFP response evaluation will depend on a number of factors, and could result in the issuing of one or more additional formal RFPs or the entering into of formal contracts with one or more proponents. Note that only respondents to this RFP will be eligible to respond to any subsequent RFP as a result of the evaluation of this RFP's responses. Hamiota and its partners also reserve the right to select and combine partial solutions from different vendor's submissions.

Specific Requirements

Hamiota assumes responsibility for preparing the site for construction. In so doing, Hamiota agrees to remove trees and brush while levelling must be done by the bidder. Hamiota agrees to provide sewer and water service to the slab while connections must be made by the bidder.

The proponent is required to provide details of the following information in their proposal:

- Concrete slab foundation
- LED Lighting
- HVAC:
 - Heating throughout the entire building
 - Air conditioning in the administrative office area
- Windows in meeting space and office
- Decontamination shower in bathroom
- Floor drain in garage
- Electric overhead garage doors
- Exterior finish:
 - Roof: shingles
 - Walls: brick, stucco or other finish suitable for a residential neighbourhood

Specific Instructions to ALL Proponents:

- All new high quality materials
- Bids shall include cost of installed fixtures
- Must carry liability insurance (no less than \$5-million)
- Building must meet impending accessibility requirements
- Must use qualified personnel and adhere to all health and safety guidelines
- Must be in good standing with Workers' Compensation Board
- Proponent is responsible for obtaining all permits and right-of-way's

Schedule

Proponents should identify the following project milestones and provide a preliminary schedule for when these targets will be met. Project deadline is November 30, 2017.

- Break ground
- Complete foundation
- Complete framework
- Complete exterior
- Final project completion

Billing

The proponent is asked to provide a complete and final price including fixtures and taxes in Canadian dollars.

How to Respond

The formal closing date for this RFP and for the submission of detailed proposals to Hamiota is June 6, 2017 at 12:00 Noon CST. Electronic submissions, in PDF format only, are invited from companies and organizations with an interest in participating in the proposed. Hard copies must be submitted in a sealed envelope to the Hamiota Municipal office at 75 Maple Ave E, Hamiota.

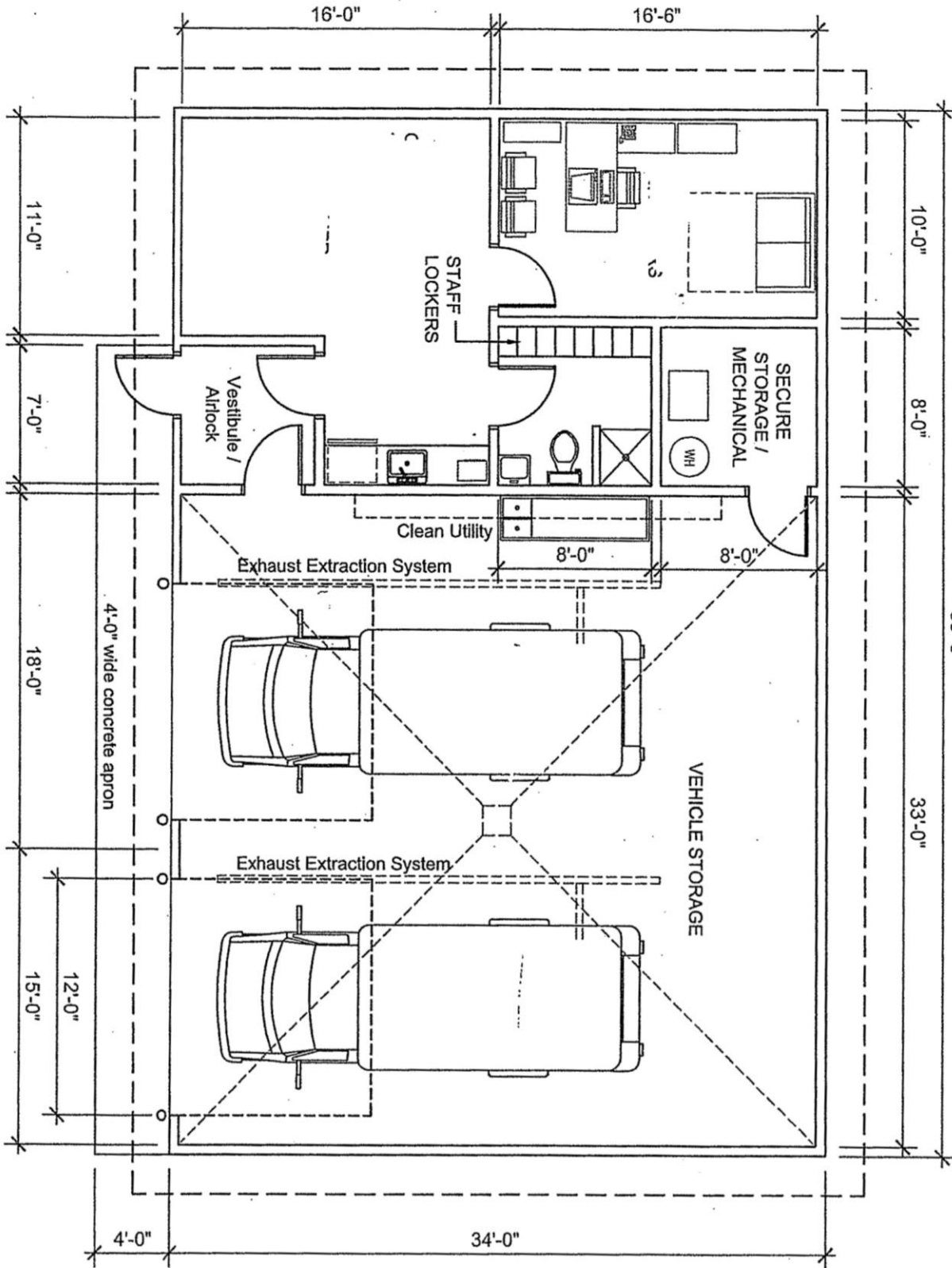
Hamiota staff is available to meet with individual proponents and discuss the details and requirements of this RFP.

Lowest or any bid not necessarily accepted.

The official Hamiota contact for this RFP, to whom all requests and communications should be addressed, is:

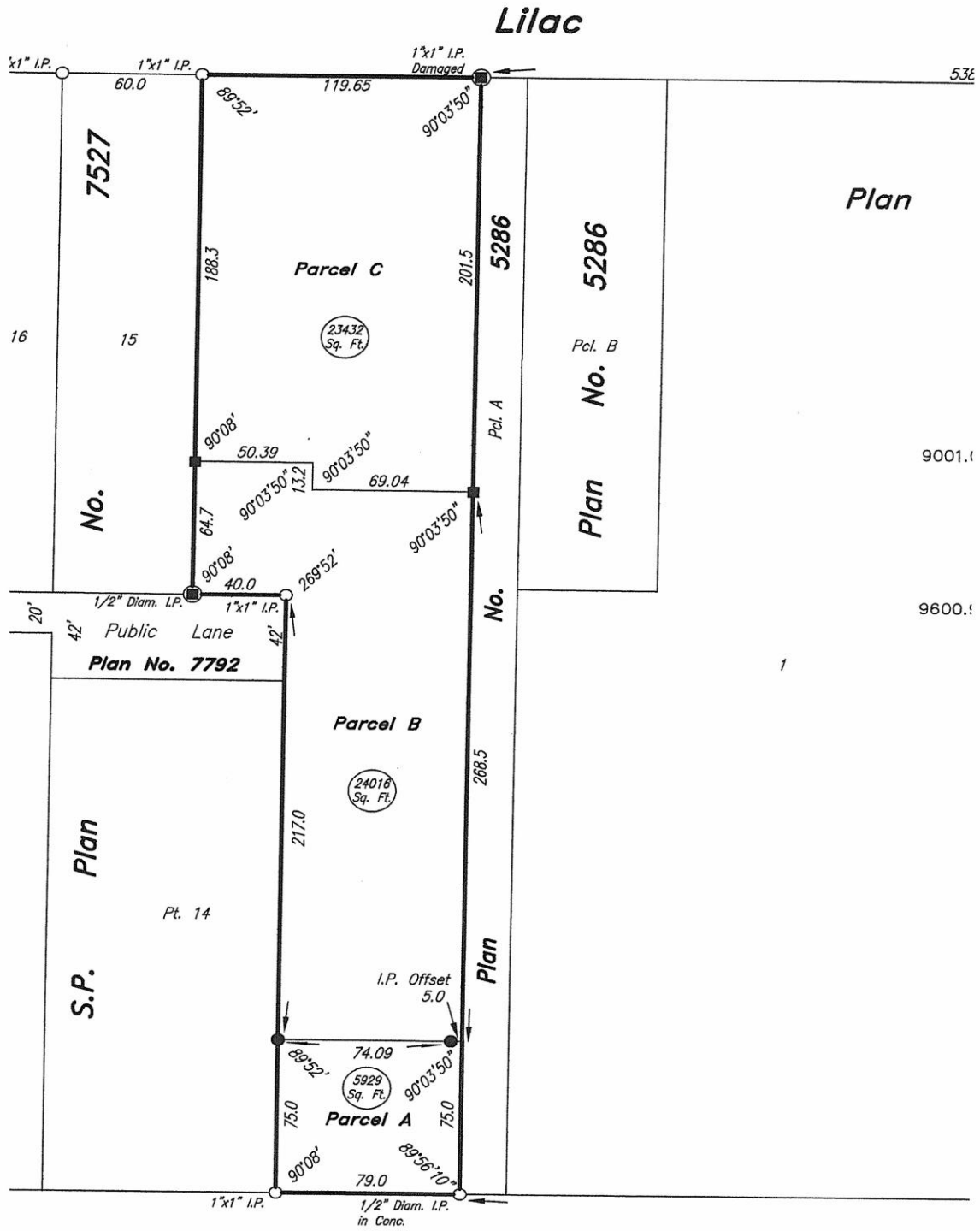
Mr. Tristan Urquhart, Assistant CAO: turquhart@hamiota.com

Building Floor Plan



2 VEHICLE, MID RANGE
GROSS AREA = 1802 SQUARE FEET

Site Plan



Birch

(Government Road Allowance)